



University College of Engineering and Technology, Bikaner
(Constituent College of Bikaner Technical University, Bikaner)
(Established by the State Govt. vide Act No.29/2017)

Ref. No. CETB/Proctor/2018-19/204

Date:- 08/05/19

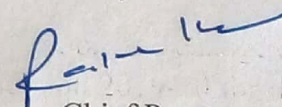
Circular

**Branch Change in B.Tech. III Semester Session 2019-20 for the B.Tech. Ist year
Students Enrolled in Session 2018-19**

As per BTU circular F.(23)/BTU/Conduct/2018-19/363 on dated 04-05-19, branch change application of the eligible candidates are invited in B.Tech. III Semester for the Session 2019-20 for the B.Tech. Ist year students Enrolled in Session 2018-19.

Application form and eligibility criterion can be collected from Proctor office or can be downloaded from college website. The branch change rules will be effect as per BTU notification no. F.(23)/BTU/Conduct/2018-19/362 dated 04.05.2019 available on BTU/UCET website. Interested candidates can submit the dully filled application form with self-attested copy of **First Semester Mark Sheet** in proctor office on or before 25/05/2019 up to 02:00 P.M.

Counseling for branch change will be held on 31.05.2019, at 2:00 P.M. onwards in Proctor office. Presence of student is mandatory in counseling, else his/her allotment will be done as per his/her choice exercised. Student will be solely responsible in case of absence allotment of new branch as per choice given by him/her.


Chief Proctor

Copy to:-

1. P.S. to HVC
2. P.A to Principal
3. Director Academic Affairs
4. C.O.E. BTU
5. All HOD's and Coordinators
6. Website administrator
7. Notice Board
8. File

Karni Industrial Area, Pugal Road, Bikaner-334004, Rajasthan, India.

Phone & Fax: 0151-2250940,50 ; Website: www.btu.rajasthan.gov.in & www.cet-gov.ac.in;

Email: principal@cet-gov.ac.in



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Application Form No. (for office use)	
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APPLICATION FORM FOR BRANCH CHANGE

Name of Student:.....

Father's Name:.....

Mother's Name :.....

Date of Birth:.....Status(REAP-18/ Direct):-.....

Address:.....

.....

Student's Photo

Contact No: Parents..... Student:.....

Allotted Category (As Per REAP-2018)..... (SC/SC-F/ST/ST-F/OBC/OBC-F/GEN/GEN-F)

B.Tech. I Sem. SGPA ----- BTU Enrollment No. -----

BTU Examination Roll No. -----Present Branch -----

(Enclosed self-attested copy of mark sheet along with this application form)

PREFERENCE OF BRANCH FOR BRANCH CHANGE PROCESS:-

(1) _____ (2) _____ (3) _____

(4) _____ (5) _____

Date: -

Signature of Student



BIKANER TECHNICAL UNIVERSITY, BIKANER

OFFICE OF THE CONTROLLER OF EXAMINATION

KARNI INDUSTRIAL AREA, PUGAL ROAD, BIKANER-334004 (RAJ)

Phone : 0151-2250940, 50 Email:coe@btu.rajasthan.gov.in Web :btu.rajasthan.gov.in

No. F.(23)/BTU/Conduct/2018-19/363

Date :- 04/05/2019

CIRCULAR

BRANCH CHANGE SESSION 2019-20

The Principal/Director,
All B.Tech Colleges/Institutions,
Under jurisdiction of BTU, Bikaner

Sub:- Regarding Change of Branch in B.Tech. III Semester Session 2019-20, for the Students Enrolled in Session 2018-19

Sir,

The result of B. Tech. I semester exam has already been declared, you are requested to go through following process of change of branch as mention below:-

- 1 The College/Institutions are required to go through the notification no. F.(23)/BTU/Conduct/2018-19/362 dated 04.05.2019 available on BTU website. The change of branch rules shall be effective from session 2019-20.
- 2 College/Institutions are required to circulate the branch change rules among students.
- 3 College/Institutions are required to initiate the process of branch change from or after 8th May, 2019 and the process should be completed up to 3rd June 2019 as per rules. The list of branch change students shall be submitted to the Controller of Examination, BTU. latest by 11th June, 2019 along with all relevant documents.
- 4 The colleges are required to submit the branch change data & statistics in the prescribed formats (enclosed) along with branch change fee Rs. 500/- per student through band challan/demand draft in favor of Bikaner Technical University, Bikaner.

Encl:- As above

CONTROLLER OF EXAMINATION

No.

Date :-

Copy to following for information and necessary action:

1. P.S. to HVC.
2. Dean, Academic Affairs
3. Coordinator, LEEP 2019, C.E.G. Jaipur.
4. Associate CoE.
5. Web master BTU, Bikaner :- To upload on BTU website.
6. Data Processing Agency.
7. Guard File.

CONTROLLER OF EXAMINATION



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Phone: 0151-2250940, 50 Email: coe@btu.rajasthan.gov.in Web :btu.rajasthan.gov.in

No. F.123/BTU/Conduct/2018-19/362

Date:- 4-5-19

Notification

Branch Change Rules for B. Tech students as per CGPA scheme wef: III Semester 2018-19.

Students are eligible to apply for change of branch after completing the first semester of B. Tech. The following rules/guidelines will be used for considering applications for branch change. All branch transfers can be effected only once from B. Tech. III semester. No application for change of branch during the subsequent semesters will be entertained.

ELIGIBILITY CRITERIA

The eligibility criteria to apply for change of branch are:

1. The student must have completed all the course credits of B. Tech. I Sem. Examination in all components (i.e. internal and external) in one attempt with at least 5.50 SGPA in the aggregate.
2. The student with back papers or whose results have not been declared due to any reason will not be considered for change of branch.
3. The student admitted under physically challenged, ex-serviceman, PIO/NRI & Kashmir migrant category will not be eligible for change of branch.
4. In case any student has applied for re-evaluation of his/her subjects of B. Tech. I sem. and the result has not been received up to the time of change of branch, then such a student will not be entitled for change of branch on the basis of his/her revised result (received after the change of branch has been affected).
5. No branch change shall be permitted from one shift to the other in colleges having two shifts permitted by AICTE.

PROCEDURE

1. Application for change of branch will be invited by the Director/Principal of the respective Engineering Colleges immediately after the notification by the University.
2. The student will be required to fill up the prescribed application form enclosing therewith a photocopy of the B. Tech. I sem. Examination mark sheet/ (copy of web result) of that year. The student can give as many preferences as possible.
3. A seat matrix shall be prepared by the respective college as per the details of the drop out students out of the students admitted in the previous year.
4. (a) Govt. aided colleges will prepare separate merit list and process for branch change in following categories (separate for female candidates):
 - (i) SC
 - (ii) ST
 - (iii) OBC and other category of reservation notified by the state govt.
 - (iv) General Category
- (b) For private colleges, the list will be prepared on the basis of overall merit of B. Tech. I semester result. The list of students of branch change shall be submitted to the University within 15 days of commencement of session (III sem.) or declaration of result of I semester, whichever is later.



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5. Any surplus vacant seat of SC category shall be transferred to ST category and vice-versa. After this, surplus vacant seat of each category shall be added to General category. In this regard, guidelines/directions issued by Government from time to time shall be followed.
6. In a particular branch, the strength of students should not fall short of 75% of the enrolled students in the B. Tech. I semester in that branch in that year.
7. Under no circumstances, due to change of branch, the number of seats in a particular branch in a college shall exceed the number approved by the AICTE to that college.
8. All students desirous of change of branch and who have applied for the same in time will be called for counseling and considered for change of branch as per merit and conditions laid down above (6 & 7). However, at the time of counseling, if any student wishes to withdraw his/her application, he/she can do so in writing. In case any student does not present himself/herself for counseling his/her branch will be changed as per the candidate's preference given in the application form and according to merit.
9. No branch change is permitted against vacant TFWS seat. However, a TFWS student may seek branch transfer on non-TFWS seat, surrendering tuition fee waiver seat.
10. Following fee structure shall be applicable for various types of transfer:
 - (i) GAS to GAS – The student will continue to be in the GAS category after changes of branch.
 - (ii) SFS to SFS – The student will continue to be in the SFS category after changes of branch.
 - (iii) GAS to SFS – The fee category of the student will be of SFS category.
 - (iv) SFS to GAS – The student will continue to be in the SFS category. The SFS to GAS vacated by the student (of SFS category) will also be SFS seat.

MERIT AS PER CGPA SCHEME

Merit for the branch change shall be determined on the basis of following criteria in order of priority:

1. SGPA obtained by the student in B. Tech. I semester examination.
2. Total grade points earned in all the theory subjects in B. Tech. I Semester Examination. Grade points shall be calculated as per table printed on the back page of Mark sheet.
3. Grade point earned in Engineering Mathematics - I (IFY-2-01).
4. Date of Birth, elder student will be given priority.

This bears approval of Hon'ble Vice Chancellor.

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Date:-

Copy to following for information and necessary action:

1. P.S. to HVC
2. Registrar
3. Dean (Academic Affairs)
4. Principal, all constituent and affiliated colleges
5. Webmaster to post this order on BTU website

CONTROLLER OF EXAMINATION